

OJT at a Glance

- Q. As an employer, how do I access OJT training dollars?
- A. The process is simple and there are no complicated forms. A DVR Counselor or Business Relations Specialist will meet with you at your place of business to discuss your needs in addition to the position for which you are seeking OJT training funds and walk you through the process.
- Q. Who can be an OJT Employer?
- A. Any company or business that has an opening for a skilled worker.
- Q. How do I benefit by participating in the OJT Program?
- A. DVR's OJT program allows employers to be reimbursed for up to 50% of the new employee's wages while they are in training.
- Q. What kind of positions are eligible for consideration for the OJT program?
- A. Occupations with growth potential that suit both the employer and trainee and result in permanent employment for the trainee.



BUSINESS INFORMATION LINES

CALL NOW!

New Castle County

Wilmington
(302) 761-8275

Newark
(302) 368-6980

Middletown
(302) 696-3180

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Dover
(302) 739-5478

Sussex County

Georgetown
(302) 856-5730

Delaware Department of
Labor Division of
Vocational Rehabilitation

ON-THE-JOB TRAINING PROGRAM



Developing Tomorrow's Workforce

Central Office

4425 N Market Street
P O Box 9969
Wilmington, DE 19809-0969
Phone: 302-761-8275
Fax: 302-761-6633

What is On-The-Job-Training

DVR Business Services

The Division of Vocational Rehabilitation, located in the Department of Labor, is a state of Delaware leader in helping companies benefit by offering real bottom line advantages.

From pre-screened job applicants to providing education and awareness training to businesses, we take pride in providing services that meet workforce development needs. Our goal is to be your ultimate employment resource by providing you with skilled, competent, and productive workers.

When looking for qualified job applicants, refer to the numbers on the back of the brochure and contact the DVR office nearest you to speak with a Business Relations Specialist for additional helpful information about the full range of Delaware DVR services.



If you are an employer, you understand the cost of hiring and retaining good employees. Sometimes you find yourself in situations where you have the job candidate with the right enthusiasm but not all the specific skills you need them to have to get the job done.

This is where the DVR's On-the-Job-Training (OJT) program can help your business save money while turning a great candidate into a productive and profitable employee.

OJT is conducted by the employer for an individual while he or she is working and learning the skills and information necessary to

enhance job performance. The program is funded through the Delaware Department of Labor's Division of Vocational Rehabilitation using federal dollars. Call Delaware DVR to put your tax dollars to work for you.



How Business Benefits from DVR's OJT Program

Your business can benefit in many ways from using DVR's on-the-job training program. In addition to the partial salary reimbursement for a hired employee, a partnership with DVR also helps to:

- Attract adequate numbers of highly qualified applicants
- Reduce absenteeism
- Reduce turnover
- Increase productivity
- Reduce cost of training
- Improve community relations
- Improve employee relations
- Enhance problem-solving ability of employee

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